



# WELWYN HATFIELD

## EXECUTIVE MEMBER DECISION NOTICE LOCAL GOVERNMENT ACT 2000 SECTION 9E

### 1 EXECUTIVE MEMBER

Cllr Fiona Thomson

### 2 TITLE OF REPORT

Award of Contract for Specialist Cleaning Services

### 3 DECISION TAKEN

To award a 3-year contract for Specialist Cleaning Services, with the option to extend to a further 1 year, commencing on 1 May 2022.

- **Lot 1 – Specialist Cleaning**

There are three contractors appointed to the Framework, ranked 1 to 3. Contractor 1 being the one that has scored highest against the evaluation criteria.

1. Woolmer Environmental Services Ltd
2. Orbis Protect Ltd
3. IRG Ltd TA Ideal Response Group

- **Lot 2 – Regular Cleaning**

Award to STM Group (UK) Ltd

### 4 IF URGENT, REASONS FOR URGENCY

Not urgent

### 5 DETAILS OF EXECUTIVE MEMBER

Name Cllr Fiona Thomson

Signature \_\_\_\_\_

Date this decision was taken \_\_\_\_\_ 8 April 2022 \_\_\_\_\_

Date of circulation/publication of this decision \_\_\_\_\_ 8 April 2022 \_\_\_\_\_

## **6 EXPLANATION/BACKGROUND:**

The Council owns and manages approximately 500 blocks of mainly low-rise flats and needs to undertake specialist ad hoc cleaning services to communal areas including graffiti removal, blood and bodily fluids, drug paraphernalia, disinfecting bins rooms. This is in addition to cyclical cleaning of communal areas on an ad hoc basis and a regular cleaning schedule for the communal areas of 20 blocks of flats.

The Council also needs to facilitate cleaning and clearance of voided or hoarded properties which are tenanted.

The contract has been split into two Lots: Lot 1 – Specialist Cleaning and Lot 2 – Regular Cleaning

### **6.1 Legal Implications:**

The recommendations are in accordance with the Public Contracts Regulations 2015 and the council's Contract Procedure Rules

### **6.2 Financial Implications:**

- Lot 1 – Specialist Cleaning

With rank 1 main contractor Woolmer Environmental, at a £97,500 per year rate for four years, the estimated total contract value is £390,000.

- Lot 2 – Regular Cleaning

£36,882 per year for four years is a total contract value with STM Group of £147,528.

### **6.3 Risk Implications:**

Not directly from this report

### **6.4 Alternative options considered and reasons for their rejection (if any):**

None

## **7 BACKGROUND PAPERS USED TO INFORM THE DECISION**

- 7.1 Tender evaluation report (appendix 1)

## **8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED**

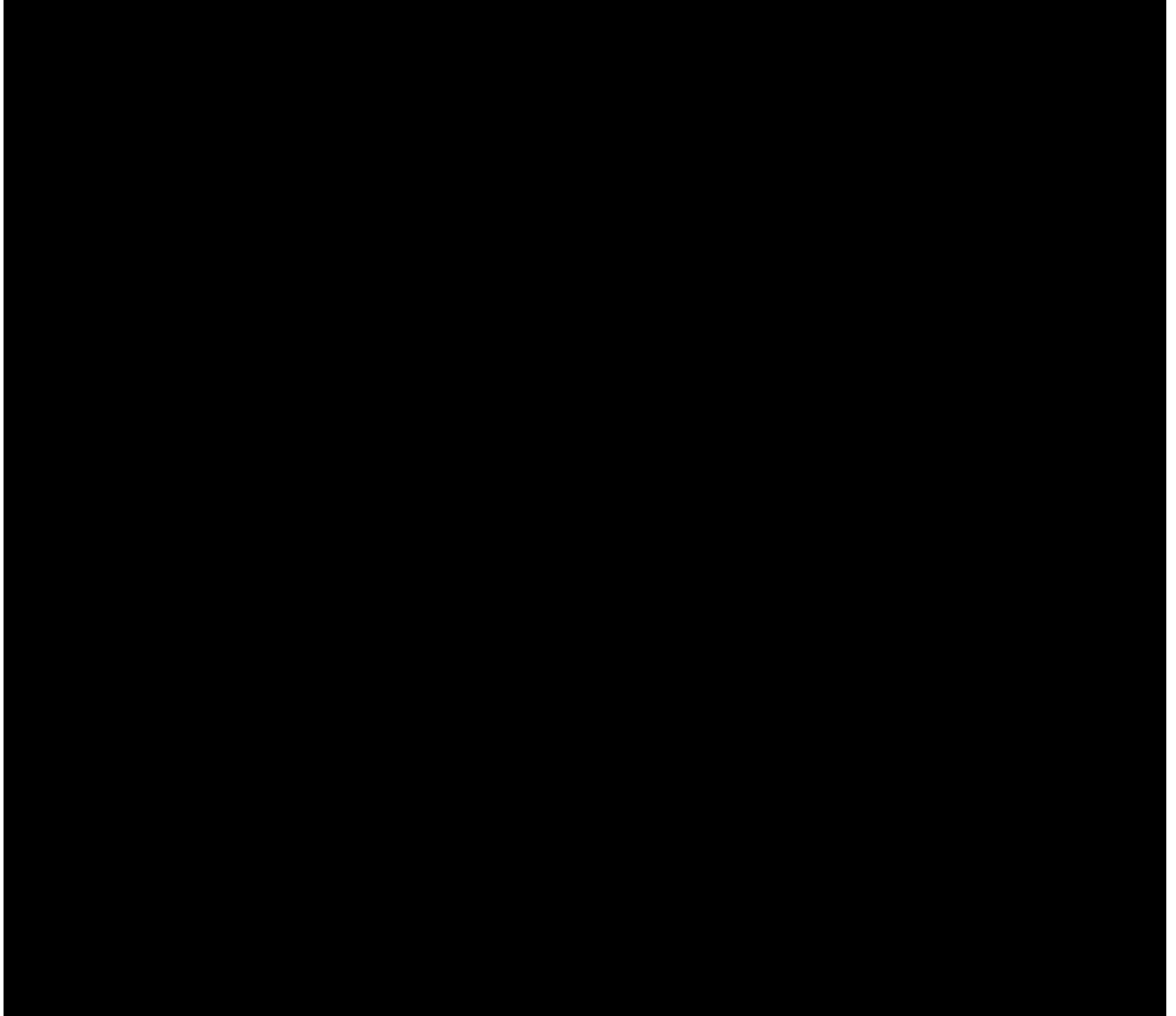
- 8.1 Conflict of interest for [REDACTED].

## **9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED**

- 9.1 Appendix 1.

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C932 - TENDER EVALUATION REPORT



**Lot 2 – Regular Cleaning ITT bids evaluation**

